



Human Resources

DATE POSTED: September 26, 2005

REQ. # 05-221

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from **09-26-2005** TO **09-30-2005**,
but will remain open until filled.

| DEPARTMENT/DIVISION |
|--|
| PARKS & RECREATION - PARKS |
| POSITION AVAILABLE |
| FOREMAN II |
| # OF OPENINGS |
| 2 |
| STARTING SALARY |
| \$12.13 / hour |
| COMMENTS |
| Newly approved positions available October 1, 2005. |
| VETERANS PREFERENCE |
| It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department. |

JOB CODE 630
PAY GRADE 13
SALARY : \$12.13 - \$18.49
FOREMAN II

MAJOR FUNCTION: Responsible foremanship work in the supervision of skilled and semi-skilled maintenance workers and employees engaged in maintenance and construction.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Knowledge of materials, equipment, methods and techniques to lay out, direct and supervise employees.

Abilities: Ability to establish and maintain effective working relationships with subordinates, supervisors and the general public. Ability to maintain records and prepare reports. Ability to schedule personnel to maintain maintenance operations.

ESSENTIAL JOB FUNCTION: Supervises and participates in skilled and semi-skilled maintenance work. Establishes or adjusts work procedures to meet schedules, using knowledge of the capabilities of workers and equipment. May be required to operate heavy equipment in the performance of the jobs. Makes inspections to ascertain working conditions, materials needed, and other information relative to the project. Analyzes and resolves work problems or assists workers in solving problems. Maintains time and material records. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Constant walking, standing, use of both hands, fingers, legs. Very frequent light lifting 30 lbs. or less), frequent heavy lifting (30+ lbs.). Good vision and hearing with or without correction.

ENVIRONMENTAL CONDITION REQUIREMENTS: Constantly working outside under adverse weather conditions of cold, heat, humidity and rain.

WORK HAZARDS: Many maintenance tasks may require the use of power tools, heavy lifting (30+ lbs.), working around heavy equipment and using various types of chemicals.

SAFETY EQUIPMENT USED OR NEEDED: Work gloves, safety glasses, work shoes, safety vest, auto seat belts.

EDUCATION: Graduation or its equivalent from high school or trade school.

EXPERIENCE: Four years of progressively responsible experience in area of work assignment including experience in operation of job related equipment. A comparable amount of training or experience may be substituted for the minimum qualifications.

LICENSE, CERTIFICATION, OR REGISTRATION: Valid Florida driver's license. Maintain a good driving record.

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| Union ✓ | Non-Union | Exempt | Non-Exempt ✓ |
|---------|-----------|--------|--------------|